

Minutes of the IQAC Meeting (2019-20)

ANSAR ARABIC COLLEGE VALAVANNUR

Held on 27/05/19, Monday at 9.30 am at Principal's chamber.

Chairman: Prof. C. Ashraf

Members Participated in the meeting

- 1) Prof C. Ashraf.
- 2) Abdurabb M.
- 3) Dr. Abdul Majeed A.I.
- 4) Dr. C.M. Shanavas.
- 5) Dr. C. Mohammedrafi.
- 6) Prof. Ibrahim Thorakkal.
- 7) Afsal Abdul Khader M

Agenda of the meeting

- 1) Approval of the minutes of the last meeting.
- 2) Faculty Development Programme
- 3) Library Orientation Programme
- 4) Online attendance
- 5) Calendar of activity
- 6) Colloquium on National Education Policy
- 7) College uniform

Decisions of the Meeting

- 1) Approved the minutes of the last meeting.
- 2) Decided to conduct a Faculty Development Programme
- 3) Decided to allocate new books and make necessary arrangements for the existing books.
- 4) Decided to support online attendance, SCHOLA, an Ansar initiative website to have transparency in the daily attendance of students.
- 5) Decided to submit the calendar of activity for the academic year 2019-20 on 06-09-19.

6) Decided to organize colloquium of National Education policy on 03-07-19.

7) Decided to give direction for students' uniform.




PRINCIPAL,
ANSAR ARABIC COLLEGE,
VALAVANNUR

Minutes of the IQAC Meeting (2019-20)
ANSAR ARABIC COLLEGE VALAVANNUR
Held on 08/07/19, Monday at 3.30 pm at IQAC Room.
Chairman: Prof. C. Ashraf

Members Participated in the meeting

- 1) Prof C. Ashraf.
- 2) Abdurabb M.
- 3) Dr. Abdul Majeed A.I.
- 4) Dr. C.M. Shanavas.
- 5) Dr. C. Mohammedrafi.
- 6) Prof. Ibrahim Thorakkal.
- 7) Afsal Abdul Khader M

Agenda of the Meeting

- 1) Review of minutes of previous IQAC Meeting and Subsequent action taken
- 2) SAPT (Students' Academic Performance Test)
- 3) Orientation classes
- 4) College Union Election
- 5) Communication Arabic Certificate Course
- 6) Other Certificate Courses
- 7) Feedback Committee

Decisions of the Meetings.

- 1) Approved the minutes of the last meeting.
- 2) Decided to conduct student's Academic Performance test for all student on 27/07/19.
- 3) Decided to conduct a fresher's Orientation classes for Students and Parents Separately on before 20/07/19.
- 4) Decided to support College Union Election in parliamentary system.

- 5) Decided to support the syllabus for Advanced Diploma in Communicative Arabic presented by concerned faculty members.
- 6) Decided to provide four Certificate Programmes for students.
- 7) Composed a Feedback Committee. The members are Ashraf C, Abdurabb M, Dr. C.M Shanavas, Ibrahim Thorakkal, Afsal Abdulkhader M.




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Minutes of the IQAC Meeting (2019-20)

ANSAR ARABIC COLLEGE VALAVANNUR

Held on 02/09/19, Tuesday at 3.00 pm at Principal's office.

Chairman: Prof. C. Ashraf, Principal.

Members Participated in the meeting

- 1) Prof C. Ashraf.
- 2) Abdurabb M.
- 3) Dr. Abdul Majeed A.I.
- 4) Dr. C.M. Shanavas.
- 5) Dr. C. Mohammedrafi.
- 6) Prof. Ibrahim Thorakkal.
- 7) Afsal Abdul Khader M

Agenda of the meeting

- 1) Review of minutes of previous IQAC Meeting and subsequent action taken
- 2) Mentoring Activities 2019-20
- 3) Bridge Course
- 4) Total Learning Solutions
- 5) Orientation class
- 6) Internal Examination
- 7) P.T.A. Meeting
- 8) Certificate Programmes
- 9) International Workshop
- 10) Girls Tour under W.D.C

Decisions

- 1) Approved the minutes of the last meeting.
- 2) Decided to give directions for providing Mentor Mentee system.
- 3) Decided to give Bridge Course for beginners to introduce their Courses.

- 4) Decided to give directions for starting Total Learning Solutions for slow learners.
- 5) Decided to arrange orientation classes for all students in second year and final year batches.
- 6) Decided to conduct internal examinations from 21/10/19 to 23/10/19.
- 7) Decided to arrange a P.T.A meeting after the evaluation of internal examination.
- 8) Decided to start Certificate Programmes for Students.
- 9) Decided to give directions for international workshop for the department of Arabic.
- 10) Decided to conduct tour programme exclusively for girls under women development cell.




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Minutes of the IQAC Meeting (2019-20)

ANSAR ARABIC COLLEGE VALAVANNUR

Held on 05/12/19, Thursday at 3.00 pm at Principal's office.

Chairman: Prof. C. Ashraf

Members Participated in the meeting

- 1) Prof C. Ashraf.
- 2) Abdurabb M.
- 3) Dr. Abdul Majeed A.I.
- 4) Dr. C.M. Shanavas.
- 5) Dr. C. Mohammedrafi.
- 6) Prof. Ibrahim Thorakkal.
- 7) Afsal Abdul Khader M

Agenda of the meeting

- 1) Review of minutes of previous IQAC meeting
- 2) Orientation programme for rehabilitation
- 3) NET coaching
- 4) K.Tet
- 5) C.A coaching class for B.com
- 6) Alumni meeting
- 7) Management aptitude test
- 8) Mentoring workshop
- 9) Research center
- 10) Solar Panel

Decisions

- 1) Approved the minutes of the last meeting.
- 2) Decided to Organize an orientation Programme for Rehabilitation with "Santhwanam"
- 3) Decided to give free Net Coaching for P.G students.
- 4) Decided to give free K Tet Coaching for final UG and PG students
- 5) Decided to give free C.A. coaching for B. Com students.
- 6) Decided to facilitate Alumni Meeting.

- 7) Decided to organize a Management Aptitude Test for Commerce students.
- 8) Decided to conduct a detailed discussion on the proposal of Arabic Research Centre.
- 9) Decided to conduct a mentoring workshop in collaboration with MES KVM College Valanchery.
- 10) Decided to install Solar Panel in College.




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Minutes of the IQAC Meeting (2019-20)
ANSAR ARABIC COLLEGE VALAVANNUR
Held on 03/02/20, Monday at 9.00 am at Principal's chamber.
Chairman: Prof. C. Ashraf

Members Participated in the meeting

- 1) Prof C. Ashraf.
- 2) Abdurabb M.
- 3) Dr. Abdul Majeed A.I.
- 4) Dr. C.M. Shanavas.
- 5) Dr. C. Mohammedrafi.
- 6) Prof. Ibrahim Thorakkal.
- 7) Afsal Abdul Khader M

Agenda

- 1) Review of minutes of previous IQAC meeting and subsequent action taken.
- 2) Second Internal examinations.
- 3) WDC Programme.
- 4) Activation of Youtube Channel and website.
- 5) Video class presentation.
- 6) Action plan for NAAC.
- 7) Mentor- Mentee System.
- 8) Amal College visit
- 9) PTA meeting.
- 10) National Seminar of Arabic Department.

Decisions of the Meetings

- 1) Approved the minutes of the last Meeting.
- 2) Decided to conduct Second Internal Examinations for all semesters from
24/02/20 to 26/02/20.
- 3) Decided to approve two signature programmes: Value Education and 'Athani'
visit under W.D.C.
- 4) Decided to promote activation of Youtube Channel and Website.
- 5) Decided to prepare video class presentation by all teaching faculty members.

- 6) Decided to prepare Action Plan for NAAC to be submitted to the principal on 15/02/20.
- 7) Decided to prepare an analysis based on Mentor- Mentee System and handed over to the principal on 15/02/20.
- 8) Decided to visit Amal College, Nilambur, as part of NAAC.
- 9) Decided to PTA meeting after evaluation of Second Internal Examinations.
- 10) Decided to facilitate National Seminar of Arabic Department.




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VALAVANNUR

Minutes of the IQAC Meeting (2019-20)

ANSAR ARABIC COLLEGE VALAVANNUR

Held on 09/03/2020, Monday at 3.00 pm at Principal's chamber.

Chairman: Prof. C. Ashraf

Agenda of the meeting

1. Analysis of Feedback

Members Participated in the meeting

- 1) Prof C. Ashraf.
- 2) Abdurabb M.
- 3) Dr. Abdul Majeed A.I.
- 4) Dr. C.M. Shanavas.
- 5) Dr. C. Mohammedrafi.
- 6) Prof. Ibrahim Thorakkal.
- 7) Afsal Abdul Khader M

Decisions

1. Feedback from various stake holders analyzed. Most of the students are satisfied with the present curriculum and the drawbacks evident from the feedback shall be brought to the attention of University in befitting platforms.




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