

Minutes of the IQAC Meeting (2015-16)
ANSAR ARABIC COLLEGE VALAVANNUR
Held on 01-06-2015 at IQAC Room
Chairman: Dr. K.T Fazlullha (Principal)

Members participated in the meeting

- 1) Dr. K.T Fazlullha
- 2) Prof. Moossa Poolakanny
- 3) Dr. C.M Shanavas
- 4) Dr. Abdul Majeed A.I
- 5) Abdurabb .M
- 6) Ibrahim Thorakkal
- 7) Ashraf .C

Agenda

- 1) Composition of IQAC Cell
- 2) UGC Basic Development Fund
- 3) Book's purchase
- 4) NSS programme officer
- 5) WDC programme
- 6) NAAC Documentation
- 7) Internal Examination
- 8) PTA meeting
- 9) Alumni meeting
- 10) Document collection of students and teachers.
- 11) Bridge course
- 12) Certificate Programmes.
- 13) Feedback Committee.

Decisions

- 1) Composed an IQAC with following members and selected Abdurabb M as IQAC coordinator. The members are Dr. K.T Fazlullha, Prof. Moossa Poolakanny, Dr. C.M Shanavas, Dr. Abdul Majeed A.I, Ibrahim Thorakkal, Ashraf .C
- 2) Decided to take necessary discussions for the disbursement of UGC Basic Development Fund.
- 3) Decided to purchase new books for B.Com department.
- 4) It has been decided to extend the NSS programme officer charge for one more year to C. Mohammedrafi.
- 5) Decided to organize awareness programmes for girl students under WDC.
- 6) It has been decided to prepare documentation for NAAC accreditation.
- 7) Decided to conduct first Internal Examination for UG and PG students.
- 8) Decided to conduct PTA meeting after the evaluation of answer script.
- 9) Decided to facilitate Alumni meeting.
- 10) Decided to collect data from the both teacher and students for the documentation of NAAC accreditation.
- 11) Decided to start bridge course for newly admitted students.
- 12) Decided to conduct two Certificate Programmes on Arabic Document Translation and Basic First Aid Training.
- 13) Composed a Feedback Committee. The members are Dr. K.T Fazlullha, Abdurabb M, Dr. C.M Shanavas, Ibrahim Thorakkal, Afsal Abdulkhader M.




Dr. FAZLULLHA. K.T.
PRINCIPAL,
ANSAR ARABIC COLLEGE,
VALAVANNUR

Minutes of the IQAC Meeting (2015-16)
ANSAR ARABIC COLLEGE VALAVANNUR
Held on 02-09-2015 at Principal's office.
Chairman: Dr. K.T Fazalullha (Principal)

Members participated in the meeting

- 1) Dr. K.T Fazlullha
- 2) Prof. Moossa Poolakanny
- 3) Dr. C.M Shanavas
- 4) Dr. Abdul Majeed A.I
- 5) Abdurabb .M
- 6) Ibrahim Thorakkal
- 7) Ashraf .C

Agenda

- 1) Read and Reviewed the minutes of the previous meeting
- 2) College Calendar
- 3) Hourly Attendance
- 4) Research Centre
- 5) Staff Council meeting
- 6) B.Com Admission
- 7) Management Scholarship
- 8) UGC NET Coaching for PG Students

Decisions

- 1) Approved the decisions of the last meeting.
- 2) Decided to prepare college calendar for the academic year 2015-16.
- 3) It has been decided to prepare take hourly attendance and record it daily in the class register.
- 4) Decided to apply for the proposal of Arabic Research Centre.
- 5) Decided to organize a staff council meeting for the detailed discussion of academic procedures.
- 6) Decided to announce B.com admission by notification in newspapers.
- 7) Decided to implement management scholarship every year from 2015-16




Dr. FAZLULLHA. K.T.
PRINCIPAL,
ANSAR ARABIC COLLEGE,
VALAVANNUR.

Minutes of the IQAC Meeting (2015-16)
ANSAR ARABIC COLLEGE VALAVANNUR
Held on 05-12-2015 at IQAC Room
Chairman: Dr. K.T Fazlullha (Principal)

Members participated in the meeting

- 1) Dr. K.T Fazlullha
- 2) Prof. Moossa Poolakanny
- 3) Dr. C.M Shanavas
- 4) Dr. Abdul Majeed A.I
- 5) Abdurabb .M
- 6) Ibrahim Thorakkal
- 7) Ashraf .C

Agenda

- 1) Reading and Review of the minutes of the previous meeting
- 2) Career Guidance programme
- 3) Arabic Seminar
- 4) College Discipline squad
- 5) Innovative Teaching - Learning Process.

Decisions

- 1) Approved the decisions of the last meeting.
- 2) Decided to support the career guidance programme organized by the college Alumni Team.
- 3) Decided to organize a Seminar under the Department of Arabic on the topic “The life and message of K.P. Mohammed Moulavi ” the founder of the college.
- 4) It has been decided to form a Discipline squad for the strict implementation of college rules and Regulations.
- 5) Decided to conduct an orientation programme for faculty members to introduce the Innovative Teaching - Learning Process.




Dr. FAZLULLHA. K.T.
PRINCIPAL,
ANSAR ARABIC COLLEGE,
VALAVANNUR

Minutes of the IQAC Meeting (2015-16)
ANSAR ARABIC COLLEGE VALAVANNUR
Held on 02-02-2016 at principal's chamber
Chairman: Dr. K.T Fazalullha (Principal)

Members participated in the meeting

- 1) Dr. K.T Fazalullha
- 2) Prof. Moossa Poolakanny
- 3) Dr. C.M Shanavas
- 4) Dr. Abdul Majeed A.I
- 5) Abdurabb .M
- 6) Ibrahim Thorakkal
- 7) Ashraf .C

Agenda

- 1) Reading and Review of the minutes of the previous meeting
- 2) Easy English Program
- 3) Life skill programme
- 5) Sports and games
- 6) Retirement programme for the principal
- 7) Computer Course during vacation period
- 8) Library Books
- 9) Academic Evaluation
- 10) Result Analysis
- 11) Total Learning Solutions

Decisions

- 1) Approved the decisions of the last meeting.
- 2) Decided to conduct an Easy English Program for all UG students.
- 3) Decided to organize a life skill programme under NSS Unit.
- 5) Decided to conduct sport and games before the final university Examination.
- 6) Decided to organize a retirement party for the present principal Dr. KT. Fazlullha.
- 7) Decided to provide free computer course during vacation.
- 8) Decided to purchase library books including reference books and PG syllabus-oriented books.
- 9) Decided to evaluate the academic progress of the year 2015-16.
- 10) Decided to analyze the result announced by the University.
- 11) Decided to provide Total Learning Solutions for the slow learners.




Dr. FAZLULLHA. K.T.
PRINCIPAL,
ANSAR ARABIC COLLEGE,
VALAVANNUR

Minutes of the IQAC Meeting (2015-16)
ANSAR ARABIC COLLEGE VALAVANNUR
Held on 04/03/2016, Friday at 3.00 pm at Principal's chamber.
Chairman: Dr.Fazlullha K.T

Agenda of the meeting

1. Analysis of Feedback

Members Participated in the meeting

- 1) Dr. Fazlullha K.T
- 2) Prof. Moossa Poolakanny
- 3) Prof C. Ashraf.
- 4) Abdurabb M.
- 5) Dr. Abdul Majeed A.I.
- 6) Dr. C.M. Shanavas.
- 7) Prof. Ibrahim Thorakkal.

Decisions

1. Feedback from various stake holders analyzed. Most of the students are satisfied with the present curriculum and the drawbacks evident from the feedback shall be brought to the attention of University in befitting platforms.




Dr. FAZLULLHA. K.T.
PRINCIPAL,
ANSAR ARABIC COLLEGE
VALAVANNUR