

Minutes of the IQAC Meeting (2017-18)
ANSAR ARABIC COLLEGE VALAVANNUR
Held on 25/05/17, Thursday at 9.00 am at Principal Room
Chairman: Prof. Moossa Poolakanny (Principal)

Members participated in the Meeting

- 1) Prof. Moossa Poolakanny
- 2) Dr. C.M Shanavas
- 3) Dr. Abdul Majeed A.I
- 4) Abdurabb .M
- 5) Ibrahim Thorakkal
- 6) Dr.C Mohammedrafi
- 7) Afsal Abdul Khader M

Agenda of the meeting

- 1) Review of the minutes of previous IQAC meeting and subsequent action taken
- 2) Hourly attendance
- 3) Calendar of Activity
- 4) Formation of college Union and Clubs
- 5) Faculty Development Programme
- 6) Teacher's Log Book
- 7) Library Books
- 8) Green Campus Drive
- 9) Management Scholarship
- 10) Feedback Committee.

Decisions

- 1) Approved the minutes of the last meeting.
- 2) Decided to take hourly attendance strictly and the HOD's are given the charge of implementing it in the classes.
- 3) Decided to include the programmes of NSS and other college cells in the Calendar of Activity.

- 4) Decided to give support for the formation of College Union and other clubs.
- 5) Decided to organize a Faculty Development Programme in the first week of June.
- 6) Decided to provide teacher's log book for the transparency of teacher's workload.
- 7) Decided to allocate new books is in the Library.
- 8) Decided to implement green Campus Drive by planting more trees and plants inside the campus.
- 9) Decided to start management scholarship.
- 10) Composed a Feedback Committee. The members are Moossa Poolakanny, Abdurabb M, Dr. C.M Shanavas, Ibrahim Thorakkal, Afsal Abdulkhader M.




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Minutes of the IQAC Meeting (2017-18)
ANSAR ARABIC COLLEGE VALAVANNUR
Held on 13/07/17, Thursday at 3.30 pm at IQAC room.
Chairman: Prof. Moossa Poolakanny (Principal)

Members participated in the Meeting

- 1) Prof. Moossa Poolakanny
- 2) Dr. C.M Shanavas
- 3) Dr. Abdul Majeed A.I
- 4) Abdurabb .M
- 5) Ibrahim Thorakkal
- 6) Dr.C Mohammedrafi
- 7) Afsal Abdul Khader M

Agenda of the meeting

- 1) Preview of the previous minutes.
- 2) Bridge Course.
- 3) W D C programme.
- 4) Internal examination.
- 5) P.T.A Meeting and Motivation class.
- 6) Collage union Election.
- 7) Orientation class.
- 8) NET Coaching.

Decisions

- 1) Approved the minutes of the last meeting.
- 2) Decided to conduct Bridge Course for the freshers to introduce them about their courses.
- 3) Decided to give support for an awareness programme under W.D.C.
- 4) Decided to conduct first internal examination for all semesters.

- 5) Decided to organize PTA meeting for the result evaluation and conduct a motivation class for parents.
- 6) Decided to elect College Union in Presidential system.
- 7) Decided to organize an Orientation class for the final Semester Degree students.
- 8) Decided to provide NET Coaching for PG Students at free of cost.




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Minutes of the IQAC Meeting (2017-18)

ANSAR ARABIC COLLEGE VALAVANNUR

Held on 19/09/17, Thursday at 9.30 pm at principle's chamber.

Chairman: Prof. Moossa Poolakanny (Principal)

Members participated in the Meeting

- 1) Prof. Moossa Poolakanny
- 2) Dr. C.M Shanavas
- 3) Dr. Abdul Majeed A.I
- 4) Abdurabb .M
- 5) Ibrahim Thorakkal
- 6) Dr.C Mohammedrafi
- 7) Afsal Abdul Khader M

Agenda of the meeting.

- 1) Review of the previous meeting
- 2) Data of teachers and students College
- 3) Union inauguration
- 4) Grievance Redressal Cell
- 5) Data management and feedback
- 6) Career Guidance class
- 7) Awareness programme on Cyber Crime
- 8) Internal Examinations

Decisions

- 1) Approved the minutes of the last meeting.
- 2) It was agreed that data of teachers and students from each department will be sent as excel document to IQAC Team. This information includes names and contact numbers of teachers engaged in teaching, different courses and respective number of students.

- 3) Decided to approve the college Union inauguration and distributed various committee charges to faculty members.
- 4) Decided to form Grievance Redressal Cell for the students to submit their complaints if any.
- 5) IQAC team suggested a meeting with all departments to discuss data management and feedback of last year and suggestions for future.
- 6) Decided to conduct a career guidance class for entire boy students.
- 7) Decided to conduct awareness programme on 'Cyber Crime' for entire girl students.
- 8) Decided to conduct internal examination for each semester and should be evaluated within two weeks after examination.




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Minutes of the IQAC Meeting
(2017-18)

Held on 20/02/18, Tuesday at 2.00 PM at IQAC Room.

Chairman: Prof. Moossa Poolakanny (Principal)

Members participated in the Meeting

- 1) Prof. Moossa Poolakanny
- 2) Dr. C.M Shanavas
- 3) Dr. Abdul Majeed A.I
- 4) Abdurabb .M
- 5) Ibrahim Thorakkal
- 6) Dr.C Mohammedrafi
- 7) Afsal Abdul Khader M

Agenda

- 1) Review of the minutes of the previous meeting
- 2) Internal Examinations
- 3) Academic evaluation
- 4) Global Alumni Meet
- 5) Formation of various committees
- 6) P.T.A Meeting
- 7) Tour Programme
- 8) Staff Tour
- 9) Infrastructure audit
- 10) Proposal for Research Centre.

Decisions

- 1) Approved the minutes of the last meeting.
- 2) Decided to conduct second Internal examination and HOD's are given charge of different departments.
- 3) Decided to evaluate the academic progress under various departments.
- 4) Decided to facilitate Global Alumni Meet.

- 5) Decided to form various committees for the coming academic year.
- 6) Decided to conduct P.T.A meeting after the evaluation of answer scripts.
- 7) Decided to organize tour programme for final UG students.
- 8) Decided to organize a tour programme for Teaching Faculties.
- 9) It has been decided to an internal infrastructure audit.
- 10) It is decided to apply for the proposal of Arabic Research Centre.




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Minutes of the IQAC Meeting (2017-18)

ANSAR ARABIC COLLEGE VALAVANNUR

Held on 09/03/2018, Friday at 3.00 pm at Principal's chamber.

Chairman: Prof Moossa Poolakanny

Agenda of the meeting

1. Analysis of Feedback

Members Participated in the meeting

- 1) Prof Moossa Poolakanny
- 2) Prof C. Ashraf.
- 3) Abdurabb M.
- 4) Dr. Abdul Majeed A.I.
- 5) Dr. C.M. Shanavas.
- 6) Dr. C. Mohammedrafi.
- 7) Prof. Ibrahim Thorakkal.
- 8) Afsal Abdul Khader M

Decisions

1. Feedback from various stake holders analyzed. Most of the students are satisfied with the present curriculum and the drawbacks evident from the feedback shall be brought to the attention of University in befitting platforms.

